
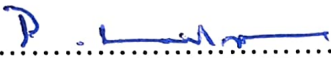


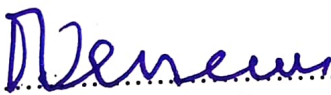

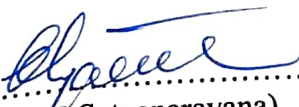


Minutes of the Eighth meeting of the Finance Committee for the Autonomous courses of AG & SG Siddhartha Degree College of Arts & Science (Autonomous), Vuyyuru held at 10 a.m. on 09-07-2018 in the Principal's room.

Dr.D.Bala Krishna

Presiding

Members present :

- 1) .....   
(Dr.D.Bala Krishna)  
Chairman  
Principal,  
AG & SG Siddhartha Degree College,  
of Arts & Science (Autonomous), Vuyyuru.
- 2) .....   
(P.Lakshmana Rao)  
Nominee of the Governing Body  
Secretary,  
SAGTE, Vijayawada.
- 3) .....   
(T.Srihari Rao)  
Special Invitee  
Convenor,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 4) .....   
(Prof.D.Surya Chandra Rao)  
Special Invitee  
Finance Officer,  
Krishna University,  
Machilipatnam.
- 5) .....   
(M.Venu Gopal)  
Special Invitee  
Controller of Examinations,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 6) .....   
(Smt.T.Padmaja)  
Special Invitee  
Superintendent,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 7) .....   
(K.Satyanarayana)  
Special Invitee  
Special Officer,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.

## **Agenda :**

- 1) Confirmation of minutes of the previous meeting.
- 2) To approve the following financial statements
  - i. To approve the Statement of Income & Expenditure of the General & Special fee accounts for the year 2016-'17 received from the Auditor.
  - ii. To ratify the enhanced Fee Structure for Aided & Un-Aided Courses from the year **2018-'19** as per the Krishna University guidelines.
  - iii. Statement of Income & Expenditure of the following accounts from 01.04.17 to 31.03.18
    - a) General funds of Aided course.
    - b) Special funds of Aided course.
    - c) General funds of Un-aided course.
    - d) Special funds of Un-aided course.
    - e) General funds of PG Course.
  - iv. Statement of Income & Expenditure of the Autonomous grant from 01.04.2017 to 31.10.2018.
  - v. To read the letter No. F.98-004/2012[Link No:190]; dt:20.12.2017 from UGC, SERO– Hyderabad release of balance Autonomous Grant of Rs.8,00,000/- for the year 2016-'17.
  - vi. To read the Lr. No. F.SPE-031/2015/GEN (SPE/UGC-SERO); dt: 21.11.2016 for sanction of grants under scheme of Sports Infrastructure during XII plan period (Outdoor Stadium).
  - vii. To read the Lr. No. F.SPE-031/2015/GEN (SPE/UGC-SERO); dt: 19.01.2017 for sanction of grants under scheme of Sports Infrastructure during XII plan period (Outdoor Stadium).
  - viii. To read the Lr. No. F.SPE-031/2015 (SPORTS-SERO-UGC); dated February, 2018 for Physical Verification of sports facility sanctioned by UGC during XII plan period (Outdoor Stadium).
  - ix. To read the Lr. No. F.SPE-031/2015 (SPE/UGC-SERO); dt: 28.03.2018 for sanction of grants under scheme of Sports Infrastructure during XII plan period (Outdoor Stadium).
  - x. To read the Lr. No.F. 1-3(023)/13 (UG/UGC-SERO); dt: 28.03.2018 from UGC, SERO-Hyderabad allocation cum sanction under the scheme of Plan Block Grant (PBG) during XII Plan Period. (Settlement of PBG Grant)
  - xi. To approve the Proposed Budget Allocation of Autonomous Grants for the period 01.04.2018 to 31.03.2019.
  - xii. To ratify the Statement of Income & Expenditure of the Examination Cell Account from 01.04.2017 to 31.03.2018.
- 3) To ratify the enhancement of the Provisional Certificate Fee & project work examiners remuneration rates and material charges for 6<sup>th</sup> semester from the year 2017-18.
- 4) To start the new restructured UG B.B.A course from the academic year 2018-'19.
- 5) To propose new course UG B.B.A fee structure from this year 2018-'19.

- 6) a. To approve the following appointments made by Management as per the workload.

S.No.	Subject	No.of Vacancies	No.of Posts appointed
<b>Teaching Staff (UG &amp; PG)</b>			
1.	B.Sc. Mathematics	1	1
2.	Telugu	1	1
3.	English	2	2
4.	Computer Science	3	3
5.	M.Com	1	Not appointed
<b>Non-Teaching Staff</b>			
1.	Programmer	1	1
2.	Data Entry Operator	1	1

- b. To recruit a new staff member for M.Com (Accounting & Taxation) due to the unavailability of eligible candidate.
- c. To recruit a staff in Computer Science department due to the resignation of Ms.R.Sowjanya, Adhoc Lect.in Computer Science.
- d. To recruit one accountant post in the Administrative office due to retirements of Sri K.S.N. Benarji & Smt. D.V.Narasamma, Superintendent.
- 7) Any other matter.

## **Resolutions :**

- 1) Confirmed the Minutes of the last Finance Committee meeting. (Copy enclosed)
- 2) Discussed and approved the following statements and annexures.
  - i. As per the guidelines received on 11.06.2018 from Krishna University, the fee structure for Aided & Un-Aided courses from the academic year 2018-'19 is shown in **Annexure – I**.
  - ii. Statement of Income & Expenditure of the college from 01.04.2017 to 31.03.2018 under the following accounts from Annexure – II to Annexure – VI.
    - a. General funds of Aided courses as shown in **Annexure – II**.
    - b. Special funds of Aided courses as shown in **Annexure – III**.
    - c. General funds of Un-aided courses as shown in **Annexure – IV**.
    - d. Special funds of Un-aided courses as shown in **Annexure – V**.
    - e. General funds of PG Courses as shown in **Annexure – VI**.
  - iii. Resolved to submit the Audited Statement of Income & Expenditure of the Autonomous grant from 01.04.2017 to 31.03.2018 to the Governing Body for approval as shown in **Annexure –VII**.
  - iv. Read and confirmed the letter No. F.98-004/2012[Link No:190]; dt:20.12.2017 from UGC, SERO– Hyderabad release of balance Autonomous Grant of Rs.8,00,000/- for the year 2016-'17.
  - v. Read and recorded Lr. No. F.SPE-031/2015/GEN (SPE/UGC-SERO); dt: 21.11.2016 for sanction of grants under scheme of Sports Infrastructure during XII plan period (Outdoor Stadium).
  - vi. Read and recorded Lr. No. F.SPE-031/2015/GEN (SPE/UGC-SERO); dt: 19.01.2017 for sanction of grants under scheme of Sports Infrastructure during XII plan period (Outdoor Stadium).
  - vii. Read and confirmed Lr. No. F.SPE-031/2015 (SPORTS-SERO-UGC); dated February, 2018 for Physical Verification of sports facility sanctioned by UGC during XII plan period (Outdoor Stadium).
  - viii. Read and recorded Lr. No. F.SPE-031/2015 (SPE/UGC-SERO); dt: 28.03.2018 for sanction of grants under scheme of Sports Infrastructure during XII plan period (Outdoor Stadium).
  - ix. Read and confirmed Lr.No.F. 1-3(023)/13 (UG/UGC-SERO); dt: 28.03.2018 from UGC, SERO-Hyderabad allocation cum sanction under the scheme of Plan Block Grant (PBG) during XII Plan. (Settlement of PBG Grant)
  - x. Resolved the Proposed Budget Allocation of Autonomous Grants for the period from 01.04.2018 to 31.03.2019 as shown in Annexure-**VIII**.
  - xi. Resolved to handover the accounts of the college Examination Cell records to the M/s.Rajeswar & Co., Auditors of the College for Audit Verification as shown in **Annexure –IX**.
- 3) Enhancement of the Provisional Certificate Fee & project work examiners remuneration rates and material charges for 6<sup>th</sup> semester from the year 2017-'18 is as shown in **Annexure – X** and forwarded to Governing Body for approval.

- 4) Accorded Permission from the Management to start B.B.A in UG Level from the academic year 2018-'19.
- 5) Approved the fee structure for the newly introduced course B.B.A in UG level from this year 2018-'19, and forwarded to Governing Body for approval.

Class	Tuition Fee (Rs.)	University Fee (Rs.)	Special Fee (Rs.)	Lab.fee (Rs.)	Total (Rs.)
I Year	9800	368	4180	1000	15348

- 6) a. Approved the following appointments made by Management as per the workload.

S.No.	Subject	No.of Vacancies	No.of Posts appointed
<b>Teaching Staff (UG &amp; PG)</b>			
1.	B.Sc. Mathematics	1	1
2.	Telugu	1	1
3.	English	2	2
4.	Computer Science	3	3
5.	M.Com	1	Not appointed
<b>Non-Teaching Staff</b>			
1.	Programmer	1	1
2.	Data Entry Operator	1	1

- b. Accorded the permission to fill One Commerce Post (M.Com).
  - c. Accorded the permission to fill One Computer Science post.
  - d. Accorded the permission to fill One Accountant post.
- 7) Nil






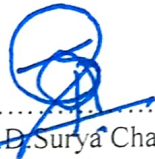


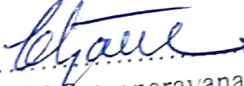
Chairman

Minutes of the 9<sup>th</sup> meeting of the Finance Committee for the Autonomous courses of AG & SG Siddhartha Degree College of Arts & Science (Autonomous), Vuyyuru held at 10 a.m. on 16-02-2019 in the Principal's room.

Dr.D.Bala Krishna

Presiding

Members present :

- 1)   
.....  
(Dr.D.Bala Krishna)  
Chairman  
Principal,  
AG & SG Siddhartha Degree College,  
of Arts & Science (Autonomous), Vuyyuru.
- 2)   
.....  
(P.Lakshmana Rao)  
Nominee of the Governing Body  
Secretary,  
SAGTE, Vijayawada.
- 3)   
.....  
(T.Srihari Rao)  
Special Invitee  
Convenor,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 4)   
.....  
(Prof.D.Surya Chandra Rao)  
University Nominee  
Finance Officer,  
Krishna University,  
Machilipatnam.
- 5)   
.....  
(M.Venu Gopal)  
Special Invitee  
Controller of Examinations,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 6)   
.....  
(Smt.T.Padmaja)  
Special Invitee  
Superintendent,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 7)   
.....  
(K.Satyanarayana)  
Special Invitee  
Special Officer,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.

**Agenda :**

- 1) Confirmation of minutes of the previous meeting.
- 2) To approve the following financial statements
  - i. To approve the Statement of Income & Expenditure of the General & Special fee accounts for the year 2017-'18 received from the Auditor.
  - ii. Statement of Income & Expenditure of the following accounts from 01.04.18 to 31.12.18
    - a) General funds of Aided course.
    - b) Special funds of Aided course.
    - c) General funds of Un-aided course.
    - d) Special funds of Un-aided course.
    - e) General funds of PG Course.
  - iii. Statement of Income & Expenditure of the Autonomous grant from 01.04.2018 to 31.12.2018.
  - iv. Statement of Income & Expenditure of UGC grants received for newly constructed Outdoor Stadium.
  - v. To read the letter No. F.98-004/2012[Link No:190]; dt:17.12.2018 from UGC, SERO–Hyderabad release of balance Autonomous Grant of Rs.4,00,000/- for the year 2017-18.
  - vi. To read the letter No. F.98-004/2012[Link No:190]; dt:17.12.2018 from UGC, SERO–Hyderabad release of Autonomous Grant of Rs.16,00,000/- for the year 2018-19.
  - vii. To ratify the Statement of Income & Expenditure of the Examination Cell Account from 01.04.2018 to 31.12.2018.
- 3) To accord permission to start the new PG course M.Sc. Analytical Chemistry from the academic year 2019-20.
- 4) Any other matter.

## **Resolutions :**

- 1) Confirmed the Minutes of the last Finance Committee meeting. (Copy enclosed)
- 2) Discussed and approved the following statements and annexures.
  - i. Statement of Income & Expenditure of the General & Special fee accounts for the year 2017-'18 received from the Auditor.
  - ii. Statement of Income & Expenditure of the college from 01.04.2018 to 31.12.2018 under the following accounts from Annexure – I to Annexure – V.
    - a. General funds of Aided courses as shown in **Annexure – I.**
    - b. Special funds of Aided courses as shown in **Annexure – II.**
    - c. General funds of Un-aided courses as shown in **Annexure – III.**
    - d. Special funds of Un-aided courses as shown in **Annexure – IV.**
    - e. General funds of PG Courses as shown in **Annexure – V.**
  - iii. Statement of Income & Expenditure of the Autonomous grant from 01.04.2018 to 31.12.2018 as shown in **Annexure –VI.**
  - iv. Statement of Income & Expenditure of UGC grants received for newly constructed Outdoor Stadium as shown in **Annexure – VII.**
  - v. Read and confirmed the letter No. F.98-004/2012[Link No:190]; dt:17.12.2018 from UGC, SERO – Hyderabad release of balance Autonomous Grant of Rs.4,00,000/- for the year 2017-18.
  - vi. Read and recorded the letter No. F.98-004/2012[Link No:190]; dt:17.12.2018 from UGC, SERO – Hyderabad release of Autonomous Grant of Rs.16,00,000/- for the year 2018-19.
  - vii. Statement of Income & Expenditure of the Examination Cell account from 01.04.2018 to 31.12.2018 as shown in **Annexure –VIII.**
- 3) Accorded Permission to start M.Sc. Analytical Chemistry in PG Level from the academic year 2019-'20.
- 4) Approved the proposals made by Controller of Examinations for Outstation allowance and Revaluation remuneration as shown in **Annexure – IX.**



Chairman


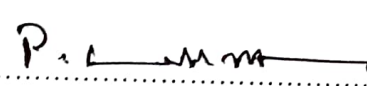
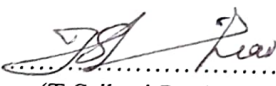
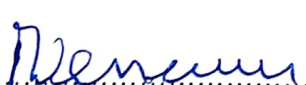

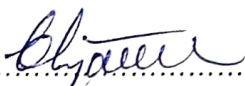
Minutes of the 10<sup>th</sup> meeting of the Finance Committee for the Autonomous courses of AG & SG Siddhartha Degree College of Arts & Science (Autonomous), Vuyyuru held at 10 a.m. on 26-06-2019 in the Principal's room.

Dr.D.Bala Krishna

..

Presiding

Members present :

- 1)   
.....  
(Dr.D.Bala Krishna)  
Chairman  
Principal,  
AG & SG Siddhartha Degree College,  
of Arts & Science (Autonomous), Vuyyuru.
- 2)   
.....  
(P.Lakshmana Rao)  
Nominee of the Governing Body  
Secretary,  
SAGTE, Vijayawada.
- 3)   
.....  
(T.Srihari Rao)  
Special Invitee  
Convenor,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 4) .....  
(Prof.D.Surya Chandra Rao)  
University Nominee  
Finance Officer,  
Krishna University,  
Machilipatnam.
- 5)   
.....  
(M.Venu Gopal)  
Special Invitee  
Controller of Examinations,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 6)   
.....  
(Smt.T.Padmaja)  
Special Invitee  
Superintendent,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 7)   
.....  
(K.Satyanarayana)  
Special Invitee  
Special Officer,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.

**Agenda :**

- 1) Confirmation of minutes of the previous meeting.
- 2) To approve the following financial statements
  - i. To ratify the enhanced Fee Structure for Aided & Un-Aided Courses from the year 2019-20 as per the Krishna University guidelines.
  - ii. Statement of Income & Expenditure of the following accounts from 01.04.2018 to 31.03.2019
    - a) General funds of Aided course.
    - b) Special funds of Aided course.
    - c) General funds of Un-aided course.
    - d) Special funds of Un-aided course.
    - e) General funds of PG Course.
  - iii. Statement of Income & Expenditure of the Autonomous grant from 01.04.2018 to 31.03.2019.
  - iv. Statement of Income & Expenditure of RUSA 2.0 grants.
  - v. To approve the Proposed Budget Allocation of Autonomous Grants for the period 01.04.2019 to 31.03.2020.
  - vi. To ratify the Statement of Income & Expenditure of the Examination Cell Account from 01.04.2018 to 31.03.2019.
- 3) To accord permission to start B.Sc. Aqua Culture (Industrial Fisheries) in UG and M.Sc. (Analytical Chemistry) courses in PG from the academic year 2019-20.
- 4) To discuss the fee structure for new UG course B.Sc. Aqua Culture (Industrial Fisheries).
- 5) Any other matter.

## **Resolutions :**

- 1) Confirmed the Minutes of the last Finance Committee meeting. (Copy enclosed)
- 2) Discussed and approved the following statements and annexures.
  - i. As per the guidelines received on 23.05.2019 from Krishna University, Machilipatnam the fee Structure for Aided & Un-Aided Courses from the academic year 2019-20 is shown in **Annexure – I.**
  - ii. Statement of Income & Expenditure of the college from 01.04.2018 to 31.03.2019 under the following accounts from Annexure – II to Annexure – VI.
    - a. General funds of Aided courses as shown in **Annexure – II.**
    - b. Special funds of Aided courses as shown in **Annexure – III.**
    - c. General funds of Un-aided courses as shown in **Annexure – IV.**
    - d. Special funds of Un-aided courses as shown in **Annexure – V.**
    - e. General funds of PG Courses as shown in **Annexure – VI.**
  - iii. Approved the Statement of Income & Expenditure of the Autonomous grant from 01.04.2018 to 31.03.2019 as shown in **Annexure - VII.**
  - iv. Approved the Statement of Income & Expenditure of the RUSA 2.0 grants as shown in **Annexure - VIII.**
  - v. Resolved the Proposed Budget Allocation of Autonomous Grants from the period from 01.04.2019 to 31.03.2020 as shown in **Annexure – IX.**
  - vi. Ratified the Statement of Income & Expenditure of the Examination Cell Account from 01.04.2018 to 31.03.2019 as shown in **Annexure – X.**
- 3) Accorded Permission to start UG course B.Sc. Aqua Culture (Industrial Fisheries) and M.Sc. (Analytical Chemistry) courses in PG from the academic year 2019-20.
- 4) The following Fee structure for UG course B.Sc. Aqua Culture (Industrial Fisheries) was approved.

UG Course B.Sc. Aqua Culture (Industrial Fisheries)						
Year	Tuition fee	University fee	Special Fee	Lab.fee	Other fee	Total
	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
I Year	7000.00	405.00	2437.00	1700.00	418.00	11960.00
II Year	7000.00	405.00	2437.00	1700.00	200.00	11742.00
III Year	7000.00	405.00	2437.00	1700.00	200.00	11742.00

\* University Fee = University Services Fee + Inter University Tournament Fee +  
Youth Festival Fund + University Affiliation Fee.

University Fee = Rs.180/- + Rs.90/- + Rs.60/- + Rs.75/- = Rs. 405/-

5) NIL

Chairman

Minutes of the 11<sup>th</sup> meeting of the Finance Committee for the Autonomous courses of AG & SG Siddhartha Degree College of Arts & Science (Autonomous), Vuyyuru held at 10 a.m. on 06.12.2019 in the Principal's room.

Dr.D.Bala Krishna

..

Presiding

**Members present :**

- 1)   
.....  
(Dr.D.Bala Krishna)  
Chairman  
Principal,  
AG & SG Siddhartha Degree College,  
of Arts & Science (Autonomous), Vuyyuru.
- 2)   
.....  
(P.Lakshmana Rao)  
Nominee of the Governing Body  
Secretary,  
SAGTE, Vijayawada.
- 3)   
.....  
(T.Srihari Rao)  
Special Invitee  
Convenor,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 4)   
.....  
(Smt.B.Venkata Ramana)  
University Nominee  
Finance Officer,  
Krishna University,  
Machilipatnam.
- 5)   
.....  
(M.Venu Gopal)  
Special Invitee  
Controller of Examinations,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 6)   
.....  
(Smt.T.Padmaja)  
Special Invitee  
Superintendent,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 7)   
.....  
(K.Satyanarayana)  
Special Invitee  
Special Officer,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 8)   
.....  
(Prof.L.K.Mohan Rao)  
Special Invitee  
Academic Advisor,  
SAGTE, Vijayawada.

**Agenda :**

- 1) Confirmation of minutes of the previous meeting.
- 2) To approve the following financial statements
  - i. To approve the Statement of Income & Expenditure of the General & Special fee accounts for the year 2018-'19 received from the Auditor.
  - ii. Statement of Income & Expenditure of the following accounts from 01.04.19 to 30.11.2019
    - a) General funds of Aided course.
    - b) Special funds of Aided course.
    - c) General funds of Un-aided course.
    - d) Special funds of Un-aided course.
    - e) General funds of PG Course.
  - iii. Statement of Income & Expenditure of the Autonomous grant from 01.04.2019 to 30.11.2019.
  - iv. Statement of Income & Expenditure of RUSA 2.0 grants received for Renovation work and Equipment.
  - v. To read the letter No. F.SPE-031/2015/GEN (SPE/UGC-SERO); dt: 22.10.2019 from UGC, SERO – Hyderabad release of balance Outdoor Stadium Grants of Rs.6,00,000/-.
  - vi. To read the letter No. F.98-004/2012[Link No:190]; dt:18.11.2019 from UGC, SERO – Hyderabad release of balance Autonomous Grant of Rs.3,62,840/- for the year 2018-19.
  - vii. To read the letter No. F.98-004/2012[Link No:190]; dt:20.11.2019 from UGC, SERO – Hyderabad release of Autonomous Grant of Rs.16,00,000/- for the year 2019-20.
  - viii. To ratify the Statement of Income & Expenditure of the Examination Cell Account from 01.04.2019 to 30.11.2019.
- 3) To accord permission to start the new course B.Sc. (Mathematics, Statistics, Computer Science) in UG and M.Sc. (Analytical Chemistry) course in PG from the academic year 2020-21.
- 4) Proposed to enhance the remuneration rates of Theory & Practical Examinations.
- 5) Proposed to enhance the rates of Paper valuation.
- 6) Any other matter.

## **Resolutions :**

- 1) Confirmed the Minutes of the last Finance Committee meeting. (Copy enclosed)
- 2) Discussed and approved the following statements and annexures.
  - i. Statement of Income & Expenditure of the General & Special fee accounts for the year 2018-19 received from the Auditor.
  - ii. Statement of Income & Expenditure of the college from 01.04.2019 to 30.11.2019 under the following accounts from Annexure – I to Annexure – V.
    - a. General funds of Aided courses as shown in **Annexure – I.**
    - b. Special funds of Aided courses as shown in **Annexure – II.**
    - c. General funds of Un-aided courses as shown in **Annexure – III.**
    - d. Special funds of Un-aided courses as shown in **Annexure – IV.**
    - e. General funds of PG Courses as shown in **Annexure – V.**
  - iii. Statement of Income & Expenditure of the Autonomous grant from 01.04.2019 to 30.11.2019 as shown in **Annexure –VI.**
  - iv. Statement of Income & Expenditure of RUSA 2.0 grants received for Renovation work and Equipment as shown in **Annexure – VII.**
  - v. Read and confirmed the letter No. F.SPE-031/2015/GEN (SPE/UGC-SERO); dt: 22.10.2019 from UGC, SERO – Hyderabad release of balance Outdoor Stadium Grants of Rs.6,00,000/-.
  - vi. Read and confirmed the letter No. F.98-004/2012[Link No:190]; dt:18.11.2019 from UGC, SERO – Hyderabad release of balance Autonomous Grant of Rs.3,62,840/- for the year 2018-19.
  - vii. Read and recorded the letter No. F.98-004/2012[Link No:190]; dt:20.11.2019 from UGC, SERO – Hyderabad release of Autonomous Grant of Rs.16,00,000/- for the year 2019-20.
  - viii. Statement of Income & Expenditure of the Examination Cell account from 01.04.2019 to 30.11.2019 as shown in **Annexure –VIII.**
- 3) Accorded Permission to start the new course B.Sc. (Mathematics, Statistics, Computer Science) in UG and M.Sc.(Analytical Chemistry) course in PG from the academic year 2020-21.
- 4) Proposed to enhance the remuneration rates of Theory & Practical Examinations.
- 5) Proposed to enhance the rates of Paper settings & Paper valuation.




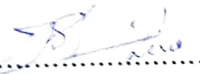

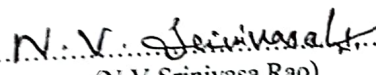


Chairman

12<sup>th</sup> Arcilkey.  
Minutes of the \_\_\_ meeting of the Finance Committee for PG Autonomous courses of AG & SG  
Siddhartha Degree College of Arts & Science (Autonomous), Vuyyuru held at 10.30 a.m. on  
15.12.2020 in the RUSA Lab through Online.

Dr.D.Bala Krishna

Presiding

Members present :

- 1)   
.....  
(Dr.D.Bala Krishna)  
Chairman  
Principal,  
AG & SG Siddhartha Degree College,  
of Arts & Science (Autonomous), Vuyyuru.
- 2) .....  
(P.Lakshmana Rao)  
Nominee of the Governing Body  
Secretary,  
SAGTE, Vijayawada.
- 3)   
.....  
(T.Srihari Rao)  
Special Invitee  
Convenor,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 4)   
.....  
(Prof.D.Surya Chandra Rao)  
University Nominee  
Finance Officer,  
Krishna University,  
Machilipatnam.
- 5)   
.....  
(N.V.Srinivasa Rao)  
Special Invitee  
I/c. Controller of Examinations,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 6)   
.....  
(Smt.T.Padmaja)  
Special Invitee  
Superintendent,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 7)   
.....  
(K.Satyanarayana)  
Special Invitee  
Special Officer,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 8) .....  
(Prof.L.K.Mohan Rao)  
Special Invitee  
Academic Advisor,  
SAGTE, Vijayawada.

**Agenda :**

- 1) To approve the proposed fee rates of the PG examinations.
- 2) To approve the proposed rates of the remunerations towards PG examination work.
- 3) To approve proposed rates of the remuneration to the external examiners of the PG Practicals.
- 4) Any other matter.

**Resolutions :**

- 1) Resolved to approve the proposed fee rates of the examinations for PG courses.

S.No	PG Nature of Fee	FEE (Rs)
		Proposed Rates 2020-21
1	Cost of Application	75
2	Regular Semester end examination fee per paper - Theory / Practical M.Sc. Courses M.Com	200/250 175/200
3	Supplementary Exam fee per paper – Theory / Practical	500
4	Re-appearance Exam fee (after completion of Degree)	1000
5	Supplementary - Internal Exam fee per each paper (RE-MID)	100
6	Project evaluation & Viva voce - All courses (M.Com, M.Sc.(CS), M.Sc. (Chemistry))	300
7	Late fee for submission of examination application within 10 days from the last date	200
8	Late Fee for Submission of Examination application within 20 days from the last date	300
9	Revaluation fee per paper	1000
10	Valuation of Answer Script Minimum amount with a subject of	16 100
11	Re-admission fee into any semester to be paid in addition to the course fee	3500
12	Condonation fee 70% to below 75% Condonation fee 65% to below 70%	500 700
13	Fee for Issue of Duplicate Hall-Ticket	50

S.No	PG - Certificate	FEE (Rs)
		Proposed Rates 2020-21
1	Grade card	75
	Duplicate statement of grade card	200
2	Consolidated marks statement for regular	300
	CMM for supplementary	500
3	Provisional certificate	150
4	Duplicate provisional certificate	500
5	Migration certificate	150
6	Duplicate Migration certificate	500
7	Duplicate Study Certificate	200
8	Duplicate Conduct Certificate	200
9	Transfer certificate - After Completion of Degree @ Rs.150 per year and maximum of Rs.1000 /-	150

- 2) Resolved to approve the following rates of remuneration to be paid to the staff members attending the examinations both theory and practical.

S.No	PG Nature of Remuneration	Proposed Rates 2020-21 Rs.
1	Chief Superintendent (both Theory & Practical per session)	100
2	Controller of Examinations (both Theory & Practical per session)	100
3	Additional Controller of Examinations (both Theory & Practical per session)	100
4	Assistant Superintendent (Invigilator)(Per Session)	100
5	Autonomous Clerk per session	75
6	Record Assistant per session	50
7	Water Boys per session	50
8	Admn. Staff drafted for confidential work per day	50
9	Valuation of Answer Script (3 Hours duration)	16
	Minimum Amount for Less than or equal to 3 scripts.	50
10	Coding of Answer Script	1
11	Scrutiny per script	1.50
12	DTP / A4 size per page	30
13	Question paper settings (with Scheme of valuation -3 hrs duration)	700
14	DA for staff involved in Confidential work	200
	Controller/Addl.Controller of Examinations	100
	Attender	
15	Handling Charges (per bundle)	25
16	Exams Committee Convener per Session	100

<b>S.No</b>	<b>PG Nature of Remuneration</b>	<b>Proposed Rates 2020-21 Rs.</b>
1	Autonomous Clerk per session	<b>75</b>
2	Skilled Assistant (On par with invigilation duty) per session	<b>100</b>
3	Store/Museum/Herbarium Keepers /Technician /Programmer per session	<b>35</b>
4	Record Assistant/ Gasman/Mechanic per session	<b>30</b>
5	Attender/Water (Men/Women) per session	<b>30</b>
6	Local Conveyance for Examiners (Local External Examiners)	<b>150</b>
7	Remuneration for Practical examiners (i) Practical answer script External = 20, Internal =20 (ii) Project Work/Viva-voce exam External Examiner Internal Examiner	<b>40</b> <b>40</b> <b>40</b>
8	Paper settings per batch External = 50 Internal =50	<b>100</b>
9	Preparation Day/Cleaning Day	<b>30</b>
10	Material Charge per candidate M.Sc. Chemistry M.Sc. Computer Science or M.Com (Commerce)	<b>8</b> <b>5</b>
11	T.A for External Examiner (Actual)	Bus fare/ Train II A.C
12	D.A to be paid (Outstation Examiners - Per Day)	<b>450</b>

3) Resolved to approve the following items for External Examiners.

- i. Lodging Allowance of Rs.1000/- per day may be paid for the External Examiner for PG Practical examinations attending from the distance of more than 200 kms. on need basis.
- ii. Car allowance of Rs.13/- per km may be paid for the External Examiner for PG Practical Examinations on need basis.

4) Nil.



Chairman

Minutes of the 12<sup>th</sup> meeting of the Finance Committee for the Autonomous courses of AG & SG Siddhartha Degree College of Arts & Science (Autonomous), Vuyyuru held at 10 a.m. on 30.07.2020 in the Principal's room.

Dr.D.Bala Krishna

Presiding

Members present :

- 1)   
.....  
(Dr.D.Bala Krishna)  
Chairman  
Principal,  
AG & SG Siddhartha Degree College,  
of Arts & Science (Autonomous), Vuyyuru
- 2)   
.....  
(P.Lakshmana Rao)  
Nominee of the Governing Body  
Secretary,  
SAGTE, Vijayawada
- 3)   
.....  
(T.Srihari Rao)  
Special Invitee  
Convenor,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru
- 4)   
.....  
(Dr.D.Surya Chandra Rao)  
University Nominee  
Finance Officer,  
Krishna University,  
Machilipatnam.
- 5)   
.....  
(M.Venu Gopal)  
Special Invitee  
Controller of Examinations,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 6)   
.....  
(Smt.T.Padmaja)  
Special Invitee  
Superintendent,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 7)   
.....  
(K.Satyanarayana)  
Special Invitee  
Special Officer,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.

**Agenda :**

- 1) Confirmation of minutes of the previous meeting.
- 2) To approve the following financial statements
  - i. Statement of Income & Expenditure of the following accounts from 01.04.19 to 31.03.2020
    - a) General funds of Aided course.
    - b) Special funds of Aided course.
    - c) General funds of Un-aided course.
    - d) Special funds of Un-aided course.
    - e) General funds of PG Course.
  - ii. Statement of Income & Expenditure of the Autonomous grant from 01.04.2019 to 31.03.2020.
  - iii. Statement of Income & Expenditure of RUSA 2.0 grants received for Renovation work and Equipment.
  - iv. To approve the Proposed Budget Allocation of Autonomous Grants for the period 01.04.2020 to 31.03.2021.
  - v. To ratify the Statement of Income & Expenditure of the Examination Cell Account from 01.04.2019 to 31.03.2020.
- 3) Proposed to make changes in Examination fee and remuneration rates.

Description	Present Rate (Rs.)	Proposed Rate (Rs.)
Application processing fee to be collected from each candidate at the time of Semester end examination fee collection.	---	Rs.20
Remuneration for verifying and stickering of Answer books (Revaluation)	---	Rs.25 (per each answer book)
Enhancement of remuneration for clerical staff of UG Practical examinations.	Rs.35 (per session)	Rs.50 (per session)

- 4) To accord permission to enhance the remuneration to the Resource Persons attending Webinars/Seminars/Workshops/Guest Lectures/BOS members.

Resource Person	Present Rate per hour (Rs.)	Proposed Rate per hour (Rs.)	Remarks
With Ph.D	Rs.1000	Rs.1250	Maximum of Rs.2500/- per day in addition to T.A
Without Ph.D	Rs. 500	Rs.1250	

- 5) Any other matter.

## **Resolutions :**

- 1) Confirmed the Minutes of the last Finance Committee meeting. (Copy enclosed)
- 2) Discussed and approved the following statements and annexures.
  - i. Statement of Income & Expenditure of the college from 01.04.2019 to 31.03.2020 under the following accounts from Annexure – I to Annexure – V.
    - a. General funds of Aided courses as shown in **Annexure – I.**
    - b. Special funds of Aided courses as shown in **Annexure – II.**
    - c. General funds of Un-aided courses as shown in **Annexure – III.**
    - d. Special funds of Un-aided courses as shown in **Annexure – IV.**
    - e. General funds of PG Courses as shown in **Annexure – V.**
  - ii. Statement of Income & Expenditure of the Autonomous grant from 01.04.2019 to 31.03.2020 as shown in **Annexure –VI.**
  - iii. Statement of Income & Expenditure of RUSA 2.0 grants from 01.04.2019 to 31.03.2020 received for Renovation work and Equipment as shown in **Annexure – VII.**
  - iv. Resolved the Proposed Budget Allocation of Autonomous Grants from the period from 01.04.2020 to 31.03.2021 as shown in **Annexure –VIII.**
  - v. Statement of Income & Expenditure of the Examination Cell account from 01.04.2019 to 31.03.2020 as shown in **Annexure –IX.**
- 3) Accorded permission to enhance the Examination fee and remuneration rates of Theory & Practical Examinations as mentioned below.

Description	New Rate (Rs.)
Application processing fee to be collected from each candidate at the time of Semester end examination fee collection.	Rs.20
Remuneration for verifying and stickering of Answer books (Revaluation)	Rs.25 (per each answer book)
Enhancement of remuneration for clerical staff of UG Practical examinations.	Rs.50 (per session)

- 4) Accorded permission to enhance the remuneration to the Resource Persons attending Webinars/Seminars/Workshops/Guest Lectures/BOS members

Resource Person	Proposed Rate per hour (Rs.)	Remarks
With Ph.D	Rs.1250	Maximum of Rs.2500/- per day in addition to T.A
Without Ph.D	Rs.1250	

- 5) Nil






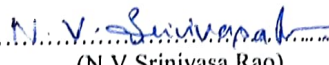

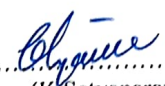

Chairman

Minutes of the 13<sup>th</sup> meeting of the Finance Committee for PG Autonomous courses of AG & SG Siddhartha Degree College of Arts & Science (Autonomous), Vuyyuru held at 2.00 p.m. on 15.07.2021 in the Principal's room.

Dr.D.Bala Krishna

Presiding

Members present :

- 1)   
.....  
(Dr.D.Bala Krishna)  
Chairman  
Principal,  
AG & SG Siddhartha Degree College,  
of Arts & Science (Autonomous), Vuyyuru.
- 2) .....  
(P.Lakshmana Rao)  
Nominee of the Governing Body  
Secretary,  
SAGTE, Vijayawada.
- 3)   
.....  
(T.Srihari Rao)  
Special Invitee  
Convenor,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 4)   
.....  
(Prof.D.Surya Chandra Rao)  
University Nominee  
Finance Officer,  
Krishna University,  
Machilipatnam.
- 5)   
.....  
(N.V.Srinivasa Rao)  
Special Invitee  
I/c. Controller of Examinations,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 6)   
.....  
(Smt.T.Padmaja)  
Special Invitee  
Superintendent,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 7)   
.....  
(K.Satyanarayana)  
Special Invitee  
Special Officer,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 8)   
.....  
(Prof.L.K.Mohan Rao)  
Special Invitee  
Academic Advisor,  
SAGTE, Vijayawada.

**Agenda :**

- 1) Confirmation of minutes of the previous meetings held on 30.07.2020 & 15.12.2020 (Ancillary Meeting)
- 2) To approve the following financial statements
  - i. Statement of Income & Expenditure of the following accounts from 01.04.2020 to 31.03.2021
    - a) General funds of Aided courses.
    - b) Special funds of Aided courses.
    - c) General funds of Un-aided courses.
    - d) Special funds of Un-aided courses.
    - e) General funds of PG Courses.
  - ii. Statement of Income & Expenditure of the Autonomous activities from 01.04.2020 to 31.03.2021.
  - iii. Statement of Income & Expenditure of RUSA 2.0 grants received for Equipment, Infrastructure and New construction.
  - iv. To ratify the Statement of Income & Expenditure of the Examination Cell Account from 01.04.2020 to 31.03.2021.
  - v. To approve the Budget proposals of the departments for the academic year 2020-21.
- 3) To discuss regarding Autonomous grant.
- 4) Accord permission to start the new UG courses B.Sc. (Mathematics, Statistics, Computer Science) and B.Com. (e-Commerce and Computers) from the academic year 2021-2022.
- 5) Any other matter.

## **Resolutions :**

- 1) Confirmed the Minutes of the last two Finance Committee meetings. (Copy enclosed)
- 2) Discussed and approved the following statements and annexures.
  - i. Statement of Income & Expenditure of the college from 01.04.2020 to 31.03.2021 under the following accounts from Annexure – I to Annexure – V.
    - a. General funds of Aided courses as shown in **Annexure – I.**
    - b. Special funds of Aided courses as shown in **Annexure – II.**
    - c. General funds of Un-aided courses as shown in **Annexure – III.**
    - d. Special funds of Un-aided courses as shown in **Annexure – IV.**
    - e. General funds of PG Courses as shown in **Annexure – V.**
  - ii. Statement of Income & Expenditure of the Autonomous activities from 01.04.2020 to 31.03.2021 as shown in **Annexure –VI.**
  - iii. Statement of Income & Expenditure of RUSA 2.0 grants from 01.04.2020 to 31.03.2021 received for Equipment, Infrastructure and New construction as shown in **Annexure – VII.**
  - iv. Statement of Income & Expenditure of the Examination Cell account from 01.04.2019 to 31.03.2020 as shown in **Annexure – VIII.**
  - v. Unanimously approved the budget proposals of the departments for the academic year 2020-21 as shown in **Annexure – IX.**
- 3) Due to Paucity of funds, UGC did not release the Autonomous grants for the academic year 2020-21. It is unanimously resolved to write a letter to the UGC for release of Autonomous Grants for the academic year 2020-21.
- 4) Accorded permission to start the new courses B.Sc. (Mathematics, Statistics, Computer Science) and B.Com. (e-Commerce and Computers) in UG from the academic year 2021-2022.
- 5) NIL.




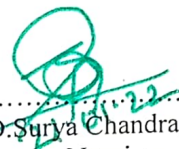
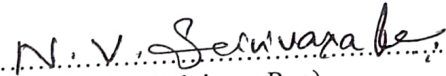
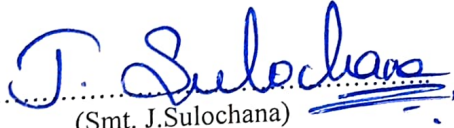
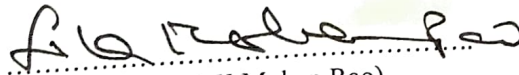
(Dr.D.Bala Krishna)  
Chairman

Minutes of the 14<sup>th</sup> meeting of the Finance Committee for UG & PG Autonomous courses of AG & SG Siddhartha Degree College of Arts & Science (Autonomous), Vuyyuru held at 12.30 p.m. on 21.01.2022 in the Principal's room.

K.Satyanarayana ..

Presiding

Members present :

- 1)   
.....  
(K.Satyanarayana)  
Chairman  
Principal,  
AG & SG Siddhartha Degree College,  
of Arts & Science (Autonomous), Vuyyuru.
- 2)   
.....  
(P.Lakshmana Rao)  
Nominee of the Governing Body  
Secretary,  
SAGTE, Vijayawada.
- 3)   
.....  
(T.Srihari Rao)  
Special Invitee  
Convenor,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 4)   
.....  
(Prof.D.Surya Chandra Rao)  
University Nominee  
Finance Officer,  
Krishna University,  
Machilipatnam.
- 5)   
.....  
(N.V.Srinivasa Rao)  
Special Invitee  
I/c. Controller of Examinations,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 6)   
.....  
(Smt. J.Sulochana)  
Special Invitee  
Superintendent I/c.,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 7)   
.....  
(Prof.L.K.Mohan Rao)  
Special Invitee  
Academic Advisor,  
SAGTE, Vijayawada.

**Agenda :**

- 1) Confirmation of minutes of the previous meetings held on 15.07.2021.
- 2) To approve the following financial statements
  - i. To approve the Statement of Income & Expenditure of the General & Special fee accounts for the year 2020-21 received from the Auditor.
  - ii. Statement of Income & Expenditure of the following accounts from 01.04.2021 to 31.12.2021
    - a) General funds of Aided courses.
    - b) Special funds of Aided courses.
    - c) General funds of Un-aided courses.
    - d) Special funds of Un-aided courses.
    - e) General funds of PG Courses.
  - iii. Statement of Income & Expenditure of the Autonomous activities from 01.04.2021 to 31.12.2021.
  - iv. Statement of Income & Expenditure of RUSA 2.0 grants received for Equipment, Infrastructure and New construction.
  - v. To ratify the Statement of Income & Expenditure of the Examination Cell Account from 01.04.2021 to 31.12.2021.
  - vi. To approve the Budget proposals of the departments for the academic year 2021-22.
- 3) New UG programmes B.Sc. (Mathematics, Statistics, Computer Science) and B.Com. (e-Commerce and Computers) fee structure, Income & expenditure.
- 4) Any other matter.

## **Resolutions :**

- 1) Confirmed the Minutes of the last Finance Committee meeting. (Copy enclosed)
- 2) Discussed and approved the following statements and annexures.
  - i. Statement of Income & Expenditure of the college from 01.04.2020 to 31.03.2021 under the following accounts from Annexure – I to Annexure – V.
    - a. General funds of Aided courses as shown in **Annexure – I.**
    - b. Special funds of Aided courses as shown in **Annexure – II.**
    - c. General funds of Un-aided courses as shown in **Annexure – III.**
    - d. Special funds of Un-aided courses as shown in **Annexure – IV.**
    - e. General funds of PG Courses as shown in **Annexure – V.**
  - ii. Statement of Income & Expenditure of the Autonomous activities from 01.04.2020 to 31.03.2021 as shown in **Annexure –VI.**
  - iii. Statement of Income & Expenditure of RUSA 2.0 grants from 01.04.2020 to 31.03.2021 received for Equipment, Infrastructure and New construction as shown in **Annexure – VII.**
  - iv. Statement of Income & Expenditure of the Examination Cell account from 01.04.2019 to 31.03.2020 as shown in **Annexure – VIII.**
  - v. Unanimously approved the budget proposals of the departments for the academic year 2020-21 as shown in **Annexure – IX.**
- 3) Due to Paucity of funds, UGC did not release the Autonomous grants for the academic year 2020-21. It is unanimously resolved to write a letter to the UGC for release of Autonomous Grants for the academic year 2020-21.
- 4) Accorded permission to start the new courses B.Sc. (Mathematics, Statistics, Computer Science) and B.Com. (e-Commerce and Computers) in UG from the academic year 2021-2022.
- 5) NIL.






(Dr.D.Bala Krishna)  
Chairman

**Minutes of the 15<sup>th</sup> meeting of the Finance Committee for UG & PG Autonomous courses of AG & SG Siddhartha Degree College of Arts & Science (Autonomous), Vuyyuru held at 10.30 a.m. on 11.01.2023 in the Principal's room.**

K.Satyanarayana ..

Presiding

**Members present :**

- 1)   
.....  
(K.Satyanarayana)  
Chairman  
Principal,  
AG & SG Siddhartha Degree College,  
of Arts & Science (Autonomous), Vuyyuru.
- 2)   
.....  
(P.Lakshmana Rao)  
Nominee of the Governing Body  
Secretary,  
SAGTE, Vijayawada.
- 3)   
.....  
(T.Srihari Rao)  
Special Invitee  
Convenor,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 4)   
.....  
(D Chaitanya Manohar)  
University Nominee  
Finance Officer,  
Krishna University,  
Machilipatnam.
- 5)   
.....  
(R.Sambi Reddy)  
Special Invitee  
Controller of Examinations,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 6)   
.....  
(Smt. J.Sulochana)  
Special Invitee  
Superintendent I/c.,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 7)   
.....  
(Prof.L.K.Mohan Rao)  
Special Invitee  
Academic Advisor,  
SAGTE, Vijayawada.

**Agenda :**

- 1) Confirmation of minutes of the previous meetings held on 21.01.2022.
- 2) To approve the following financial statements
  - i. To approve the Statement of Income & Expenditure of the General & Special fee accounts for the year 2021-22 received from the Auditor.
  - ii. Statement of Income & Expenditure of the following accounts from 01.04.2022 to 31.12.2022
    - a) General funds of Un-aided courses.
    - b) Special funds of Un-aided courses.
    - c) General funds of PG Courses.
  - iii. Statement of Income & Expenditure of the Autonomous activities from 01.04.2022 to 31.12.2022.
  - iv. To ratify the Statement of Income & Expenditure of the Examination Cell Account from 01.04.2022 to 31.12.2022.
- 3) To consider ratifying the increment of following teaching staff.
- 4) To consider approving purchase of R.O. Plant in college.
- 5) To consider approving incurred amount for conducted Seminars, Workshops.
- 6) To consider give an accord permission and sanction Rs.5,00,000/- for applying NAAC & Autonomous review for facelift of the college.
- 7) To consider approving the following proposals for the revision of exam fee and fee paid towards certificates, Remuneration for external examiner / Question Paper setters etc., for UG & PG Programmes.
- 8) Any other matter.

## **Resolutions :**

- 1) Confirmed the Minutes of the last Finance Committee meeting. (Copy enclosed)
- 2) Discussed and approved the following statements and annexures.
  - i. Approved the Statement of Income & Expenditure of the General & Special fee accounts for the year 2021-22 received from the Auditor
  - ii. Statement of Income & Expenditure of the college from 01.04.2022 to 31.12.2022 under the following accounts from Annexure – I to Annexure – V.
    - a. General funds of Un-aided courses as shown in **Annexure – I.**
    - b. Special funds of Un-aided courses as shown in **Annexure – II.**
    - c. General funds of PG Courses as shown in **Annexure – III.**
  - iii. Statement of Income & Expenditure of the Autonomous activities from 01.04.2022 to 31.12.2022 as shown in **Annexure –IV.**
  - iv. Statement of Income & Expenditure of the Examination Cell account from 01.04.2022 to 31.12.2022 as shown in **Annexure – V.**
- 3) Approved and ratified the increment for the following teaching staff. (Copy enclosed)
- 4) Approved and purchased of RO Plant, Rs. 3,42,000/-.
- 5) Approved the incurred amount for conducted seminars, workshops.

S.No.	Year	Name of the Programme	Name of the department	Amount spent (Rs.)
1.	2021-22	One day national level workshop on “Emerging Trends in Commerce and Business” on 15.03.2022	Commerce	Rs. 60,393/-
2.	2021-22	One day national level conference on “Emerging Trends in Artificial Intelligence and Machine Learning” on 28.03.2022	Computer Science	Rs. 77,547/-
3.	2021-22	One day national level seminar on “Green chemistry for better environment” on 30.03.2022	Chemistry	Rs. 83,847/-
4.	2022-23	One day national level workshop on “Research Methodology – An Interdisciplinary approach” on 13.12.2022	IQAC	Rs. 92,151/-
<b>Total</b>				<b>Rs.3,13,938/-</b>

- 6) Approved and given accorded permission, sanction Rs.5,00,000/- for applying NAAC & Autonomous review meeting for facelift of the college.
- 7) Approved and considered the following proposals for the revision of exam fee and fee paid towards certificates, Remuneration for external examiner / Question Paper setters etc., for UG & PG Programmes

7.1 To consider approving with or without modification the following proposals for the revision of exam fee and fee paid towards certificates, Remuneration for external examiner / Question Paper setters etc., Cost of Stationery/Postage/Courier/Transport etc. has gone up due to escalation of the raw material price and G.S.T., Revision of T.A. and D.A. by Government, Revision of salaries to the staff working in the examination section, Additional expenditure to draft of industry experts or seniors for conducting project evaluation etc.,

Sl. No.	Item	Existing (Rs.)	Proposed (Rs.)
1(a)	Regular Papers Semester-End Exam fee per paper Part-I: Languages Part-II: Theory Core courses & Skill Enhancement Courses (SECs) Part-III: Life Skill Courses(LSCs), Skill Development Courses(SDCs)	100	100
(b)	Part-II: Practical Courses	100	120*
(c)	Community Project / In-house training	---	100*
(d)	Non-academic courses (Extension Activities)	---	100*
(e)	V/VI Sem. Internship Evaluation	---	700*
2	Supplementary Semester-end Exam fee per THEORY/ LSC / SDC / SEC Practical	100	200*
		180	
3	RIA Test Fee: To be paid by failed and permitted candidates	50	75*
4	Statement of Marks per semester	35	60*
5	Late fee	100 for 1 week	100 for 1 week
6	Application Processing fee	20	30*
7	Fee payable by VI Sem. Students: Programme Completion Certificate	---	75*
8	Provisional Certificate fee payable to KRU (liable for change from time to time)	100	200*
	Duplicate Provisional Certificate	245	300*
9	Condonation fee per paper	60	80*
10	Other Fee: Revaluation fee (Non-refundable)	600	400*
11	Fee for Genuineness Certificate	---	100*
12	Instant Examination Fee All Programmes	1000	1000
13	Transcript :	300	400*
14	Late fee After 1 year from the date of declaration of results	-----	100* Per year
15	Duplicates Statement of Marks	165	200*
16	Transcript	To be paid as per original	To be paid as per original

7.2 To consider approving with or without modification the following proposals for the revision of rates of remunerations etc. for confidential work

Sl. No.	Item	Rates from April- 2020	Proposed Rates Dec.- 2022
<b>S.E. Examinations: (Question Paper setting-Theory)</b>			
1	(i) Languages and Core, SEC	400	500*
	(ii) Translation	50	100*
	(iii) Other papers (LSC, SDC etc.)	300	350*
	(iv) AEC007, LSCT03-Analytical Skills Q.P. - Objective type - 80 questions	300	500*
	(v) Detailed solutions		
	(a) Maths/Commerce/Statistics	200	200
	(vi) Outstation Work Allowance: Controller/Additional Controller Attender	200 100	300* 150*
	(vii) Handling Charges	25	30*

<b>S.E. Examinations (Theory Valuation) (Per Script)</b>			
2	(a) Valuation of Theory Answer Script	16 – 3Hrs. paper 10 – 2Hrs. Paper Min. of Rs.50	18* – 3Hrs. paper 12* – 2Hrs. Paper Min. of Rs.100*
	(b) Community Project / In-house training	---	50* per candidate
	(c) Non-academic courses (Extension Activities)	---	50* per candidate
	(d) Coding of Answer Scripts	1	1.50*
	(e) Printing & Packing per day	50	50
	(f) Scrutiny Theory of Answer Script	1.50	2.25*
	(g) Revaluation Examiner Remuneration(Min.)	100	100
	(h) Revaluation: verifying & stickering of answer books per script	25	25

<b>Conduct of S.E. Theory Examinations: (Per Session)</b>			
3	(a) Chief Superintendent	100	200*
	(b) Controller of Examinations	100	200*
	(c) Add. Controller of Examinations	100	200*
	(d) Exams Committee Convenor	100	150*
	(e) Invigilator	100	125*
	(f) Office Assistant	45	65*
	(g) Administrative Confidential Staff	60	80*
	(h) Record assistant, Water boys etc.	35	50*

<b>Conduct of S.E. Lab examinations: (Per Session)</b>			
4	(a) Chief Superintendent	100	200*
	(b) Controller of Examinations	100	200*
	(c) Add. Controller of Examinations	100	200*
	(d) Office Assistant	50	75*
	(e) Skilled assistant (on par with invigilation duty)	65	125*
	(f) Store / Museum / Herbarium keepers / Technician / Programmer (per batch)	30	50*
	(g) Record Assistant / Gas man / Mechanic	25	50*
	(h) Attender	20	50*
	(i) Preparation day & Cleaning day	25	50*

<b>Valuation of S.E. Lab Examinations:</b>			
5	(a) Valuation of Answer Script	14 (Min. 50)	16* (Min. 50)
	(b) Paper setting per batch	40	50*
	(c) V/VI Internship-Vivavoce / Yoga practical	---	25* per Cand.
6	Practical Material charges per candidate	Che & Zoo – 8 Others - 5	Che & Zoo – 8 Others - 5
7	Local conveyance to examiners- Per Day	100	200*
8	To the personnel engaged in confidential work T.A., D.A. and other charges shall be paid as per University / Govt. Norms, then in force		

7.3 To consider approving with or without modification the following proposals for revision of rates for services of personnel drafted by Examination Section for Post Graduate Programmes.

### **Proposal for revision of rates for services of personnel drafted by Examination Section**

#### **For Post Graduate Programmes**

#### **Reasons for proposal to revise the rates:**

Costs of Stationery / Services transport etc. have gone up due to rise in the price of the raw material and G.S.T.

Revision of D.A. to the staff working in the examination section.

Necessity to revise remunerations payable for paper setting /valuation/ conveyance etc.

#### **Proposals:**

#### **Fee for Whole Examination (both Internal & Semester end examinations)**

	<b><u>Existing</u></b>	<b><u>Proposed</u></b>
All M.Sc., Programmes	Rs.1,650	Rs.1,700*
RIA	Rs. 100	Rs. 100

#### **Fee for Supplementary Examinations:**

	<b><u>Existing</u></b>	<b><u>Proposed</u></b>
Per theory/lab course	Rs. 500	Rs. 500
Revaluation fee per theory course	Rs.1000	Rs.1000

#### **Honoraria to personnel involved in conduct of Examinations:**

	<b><u>Existing</u></b>	<b><u>Proposed</u></b>
Chief Superintendent per session	Rs.100	Rs.200*
Controller of Examinations	Rs.100	Rs.200*
Add. Controller of Examinations	Rs.100	Rs.200*
Additional Chief Superintendent per session	Rs.100	Rs.150*
Hall Superintendent per session	Rs.100	Rs.125*
Office assistant per session	Rs. 45	Rs. 65*
Record Asst. /Water boy per session	Rs. 30	Rs. 50*

**Honoraria for Paper Setters:**

For 3 hour examination: Rs.700/- per course

Detailed solutions and scheme of valuation : Rs.200/- per course

Honoraria for Examiners-Theory courses (Semester End Examination):

	<u><b>Existing</b></u>	<u><b>Proposed</b></u>
Examiner -3 hour examination subject to a minimum of Rs.100/-.	Rs. 16 per script	Rs. 20 per script

**Third valuation / Revaluation :**

Upto 5 scripts : Rs.100

6 or more scripts : Rs.20 per script

**7.4 For Examiners, Project Reports and Viva-voce of PG Programmes:**

Rs.30 per Project Report (Major) subject to a minimum of Rs.1000/-

There should be two external examiners, if the number of candidates exceeds 20.

The amount arrived at No. of Candidates x Rs.30/- will be shared by two External Examiners.

T.A. and D.A. are paid at approved rates.

	<u><b>Existing</b></u>	<u><b>Proposed</b></u>
Fee for Provisional Certificate	Rs.150	Rs.200*
Fee for Programme Completion Certificate	---	Rs. 75*
Transcript	<u><b>Existing</b></u> Rs.300	<u><b>Proposed</b></u> Rs.400*
Late fee per year	---	Rs.100*
Scrutiny per script for Two valuations:	Rs.1.50	Rs.2.25*

**Lab courses:**

	<u><b>Existing</b></u>	<u><b>Proposed</b></u>
Question Paper setting	Rs.100 per batch (1 batch=20 students or less)	Rs.160* (Equally shared by two examiners)
Lab examination-Evaluation	Rs.40 per candidate	Rs.50* (Equally shared by two examiners)
Skilled assistant	Rs.100 per session	Rs.125* per session
Store Keeper / Programmer	Rs.35 per session	Rs.65* per session
Mechanic / Gasman	Rs.30 per session	Rs.50* per session
Attender	Rs.30 per session	Rs.50* per session
Autonomous Clerk	Rs.75 per session	Rs.100* per session

Outstation examiners will be paid T.A and D.A as per university Government of Andhra Pradesh norms.  
Local Examiners will be paid conveyance allowance.

- 8) Sanction of Rs. 3,00,000/- for conducting of Seminars, Workshops, Conferences & FDP's for the benefit of students and staff.



Chairman

Minutes of the 16<sup>th</sup> meeting of the Finance Committee for UG & PG Autonomous courses of AG & SG Siddhartha Degree College of Arts & Science (Autonomous), Vuyyuru held at 11.00 a.m. on 12.05.2023 in the Principal's room.

K.Satyanarayana ..

Presiding

Members present :

- 1)   
.....  
(K.Satyanarayana)  
Chairman  
Principal,  
AG & SG Siddhartha Degree College,  
of Arts & Science (Autonomous), Vuyyuru.
- 2)   
.....  
(P.Lakshmana Rao)  
Nominee of the Governing Body  
Secretary,  
SAGTE, Vijayawada.
- 3)   
.....  
(T.Srihari Rao)  
Special Invitee  
Convenor,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 4)   
.....  
(D Chaitanya Manohar)  
University Nominee  
Finance Officer,  
Krishna University,  
Machilipatnam.
- 5) .....  
(R.Sambi Reddy)  
Special Invitee  
Controller of Examinations,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 6)   
.....  
(Smt. J.Sulochana)  
Special Invitee  
Superintendent I/c.,  
AG & SG Siddhartha Degree College  
of Arts & Science (Autonomous), Vuyyuru.
- 7)   
.....  
(Prof.L.K.Mohan Rao)  
Special Invitee  
Academic Advisor,  
SAGTE, Vijayawada.
- 8)   
.....  
(Dr.V.Sreeram)  
Special Invitee  
Head, Dept.of Chemistry,  
AG & SG Siddhartha Degree College,  
of Arts & Science (Autonomous), Vuyyuru.

**Agenda :**

- 1) Confirmation of minutes of the previous meetings held on 11.01.2023.
- 2) To approve the following financial statements
  - i. Statement of Income & Expenditure of the following accounts from 01.01.2023 to 31.03.2023
    - a) General funds of Un-aided courses.
    - b) Special funds of Un-aided courses.
    - c) General funds of PG Courses.
  - ii. Statement of Income & Expenditure of the Autonomous activities from 01.01.2023 to 31.03.2023.
  - iii. To ratify the Statement of Income & Expenditure of the Examination Cell Account from 01.01.2023 to 31.03.2023.
- 3) To consider approving incurred amount for conducted Seminars, Workshops & statutory body meetings.
- 4) To consider give an accord permission and sanction Rs.5,00,000/- for applying NAAC & Autonomous review for facelift of the college.
- 5) To complete the RUSA additional classrooms. Balance work will be completed by the Management. The approximate Cost Rs. 37,50,000/-.
- 6) Any other matter.

## **Resolutions :**

- 1) Confirmed the Minutes of the last Finance Committee meeting. (Copy enclosed)
- 2) Discussed and approved the following statements and annexures.
  - i. Statement of Income & Expenditure of the college from 01.01.2023 to 31.03.2023 under the following accounts from Annexure – I to Annexure – V.
    - a. General funds of Un-aided courses as shown in **Annexure – I.**
    - b. Special funds of Un-aided courses as shown in **Annexure – II.**
    - c. General funds of PG Courses as shown in **Annexure – III.**
  - ii. Statement of Income & Expenditure of the Autonomous activities from 01.01.2023 to 31.03.2023 as shown in **Annexure –IV.**
  - iii. Statement of Income & Expenditure of the Examination Cell account from 01.01.2023 to 31.03.2023 as shown in **Annexure – V.**
- 3) Approved the incurred amount for conducted seminars, workshops.

S.No.	Year	Name of the Programme	Name of the department	Amount spent (Rs.)
1.	2021-22	One day national level workshop on “Emerging Trends in Commerce and Business” on 15.03.2022	Commerce	Rs. 60,393/-
2.	2021-22	One day national level conference on “Emerging Trends in Artificial Intelligence and Machine Learning” on 28.03.2022	Computer Science	Rs. 77,547/-
3.	2021-22	One day national level seminar on “Green chemistry for better environment” on 30.03.2022	Chemistry	Rs. 83,847/-
4.	2022-23	One day national level workshop on “Research Methodology – An Interdisciplinary approach” on 13.12.2022	IQAC	Rs. 92,151/-
5.	2022-23	One day national workshop on “Sustainable Aquaculture Maintenance (SAM)” on 04.02.2023	Zoology	Rs. 81,244/-
<b>Total</b>				<b>Rs.3,95,182/-</b>

- 4) Approved and given accorded permission, sanction Rs.5,00,000/- for applying NAAC & Autonomous review meeting for facelift of the college.
- 5) It is resolved that the Management sanctioned Rs. 37,50,000/- for complete the RUSA building (copy enclosed)
- 6) Nil

Chairman